

**The University of Hong Kong
Information Technology Services**

Terms and Conditions Governing the Use of HKU Central Authentication Service (CAS)

The HKU Central Authentication Service (CAS) is provided for authentication of individual user accounts using HKU Portal PIN and UID by web-based applications (hereafter “applications”).

Departments applying for the use of CAS for applications developed by departments must abide by the following terms and conditions:

1. The use of CAS must comply with the University’s Statement of Ethics on Computer Use (at <http://www.itservices.hku.hk/policies/ethics.htm>).
2. The use of CAS is only for discharging the instructional and administrative functions of the University. Departments shall keep the data obtained from CAS in good protection and destroy any related data if the purposes of use have been fulfilled. All the data obtained through CAS should not be passed to third parties without the approval of the Information Technology Services.
3. Departments have to make sure that all data, including personal information processed through CAS and their applications, will be protected and treated strictly confidential.
4. Departments are responsible for protecting the integrity of CAS and their applications during the use of CAS to make sure that no personal information will be disclosed, intentionally or unintentionally, to any unauthorized party(s) or person(s).
5. Departments will bear all responsibilities as a result of the unauthorized disclosure, either intentionally or unintentionally, of personal information which is caused, directly or indirectly, by their applications.
6. Departments will be responsible for damage of any kind to the University’s information assets incurred as a result of the failure of their applications.
7. Departments have to make sure that their applications will not interfere, disrupt or impair the performance, reliability and efficiency of the University’s servers and network traffic.
8. The Information Technology Services reserves the right to perform system checking at appropriate time and terminate the provision of CAS on applications should there be reports of hacking activities.
9. Departments engaging a third party to develop and/or maintain the applications are required to ask the third party to sign an agreement stipulating the terms and conditions of system development to protect the University’s interest. The agreement can be found at <https://inraweb.hku.hk/local/its/agreement-sign-by-contractor.pdf>.